

NFS 400H1S: Functional Foods and Nutraceuticals

Course Syllabus

- 1) **Lectures:** Mondays 2:00 pm - 5:00 pm EST
- 2) **Course Description:** This course will describe functional foods and nutraceuticals, including their health benefits, development, and regulation.
- 3) **Prerequisites:**

NFS284H, BCH210H, (PSL300/PSL301)/ PSL302Y
- 4) **Learning outcomes:**
At the end of this course students will be able to:
 1. define functional foods and nutraceuticals
 2. describe the Canadian regulations with respect to functional foods and nutraceuticals.
 3. conduct research on the health benefits of a natural health product
 4. give a PowerPoint presentation on the topic of functional foods, employing best practices for oral presentations and active learning techniques
- 5) **Instructor contact information:**
Course Instructor: Matilda Essandoh Laar

Email: matilda.laar@utoronto.ca

Office: Medical Sciences Building, Room 5267 (1 King's College Circle).

Office Hours: Wednesdays 1:30 - 3:00 pm (Jan 8 to Apr 6, 2024), no appointment necessary. If you cannot make office hours, please book a virtual appointment at <https://calendly.com/matilda-laar/office-hours-2>
- 6) **Course Delivery, Website, and Notifications:**

Course Delivery: This is an in-person course. Supporting course materials will be posted on the course website on a weekly basis. The materials are a combination of lecture slides and group work activities.

Course website: The course website is available on Quercus.

Notifications: Announcements are posted on the course website. It is the responsibility of the student to check and read the course website for new information regularly. It is strongly recommended that students leave their Quercus notifications on, to be

automatically advised of Quercus announcements, posting of new course content, upcoming due dates, the releasing of grades, and other important course information.

Course Expectations: It is expected that students will attend lectures and actively participate in class activities, group work, and discussions.

7) Required materials/resources:

1. KRITIK: <https://www.kritik.io/>

Purchase information: Dr Laar will send you an invitation to sign up for access (price: \$29) to the course assignment on Kritik. Please let Dr Laar know if you have not received an invitation by Monday the 15th of January, 2024.

Here is an Intro to Kritik video for students: <https://youtu.be/5wcZDVG8u5k>

2. TEXTBOOK: There is no required textbook for this course.

8) Course Overview and Assessment

Course Format:

The course content has **three** equally important components:

- 1) Face-to-Face lectures
- 2) Group Work: Dr Laar will randomly assign students to groups of five or six. Your group number will be available on Quercus on **Sunday January 14**.
 - Group Presentation Evaluations and self-reflection using [Kritik](#)

Course Assessment:

Assessment	Weight (%)	Submission	Due Date
Annotated bibliography	3	individual	Jan 22 online at 2 PM
“Who does what” schedule	2	group	Jan 22- submitted at end of class (5PM) online
Nearly finished PowerPoint slides & transcript	5	individual	Feb 5 online at 2 PM
Collated PowerPoint slides & transcripts	0		Feb 12 online at 2 PM- upload slides for group meeting with Dr Laar
Take home assignment - available on Quercus on	25	individual	Feb 12 online by 2 PM

Feb 5 at 9 AM; based on lecture content of Jan 7 to Jan 28			
MC quiz questions	0		Feb 26 online at 2 PM- questions for group meeting with Dr Laar
Natural Health Product (NHP) assignment	25	individual	Mar 18: Online at 2 PM
Group Presentation Student evaluated (Kritik)	25	group	Mar 4-submission of PowerPoint slides online by 9 AM (on Quercus) Mar 4, 11, 18, 25, Apr 1-oral presentations
Presentation quizzes (Open book)	5	individual	Mar 4, 11, 18, 25, Apr 1
Self-reflection/Group Evaluation on group work (Kritik)	10	individual	Online Apr 5 at 9 AM
Total	100		
*all group members receive the same grade (except in rare cases)			

Presentation Schedule:

Date	Group Presenting
Mar 4	1
Mar 4	2
Mar 11	3
Mar 11	4
Mar 18	5
Mar 18	6
Mar 25	7
Mar 25	8
Apr 1	9
Apr 1	10

Evaluations on Kritik are due at 11:59 pm on the day of presentation

9) Course Schedule:

Week	Topic
Jan 8	Course Overview Functional foods; natural health products; nutrition research
Jan 15	Discussion of assignments & group presentations Searching the literature Group Introductions & Preparation Time
Jan 22	Natural Health Products Group Presentation Preparation Time Annotated Bibliography due online at 2 pm "Who does what" schedule submitted at the end of class
Jan 29	Functional Foods, Nutrition Labeling, and Health Claims Group Presentation Preparation Time
Feb 5	Group Presentation Preparation Time Individual Nearly-finished PowerPoint slides & transcript due online at 2 pm Take Home Assignment available online Tuesday Feb 5 at 9 AM.
Feb 12	Group Presentation-Preparation Time Group meetings with Dr Laar – Preliminary Presentation Take Home Assignment due online at 2 pm
Feb 19	READING WEEK- no class
Feb 26	Group Presentation- Preparation Time Group meetings with Dr Laar –Discussion of MCQ
Mar 4	Group Presentations Submission of all PowerPoint slides & MCQs on Quercus by 9 AM
Mar 11	Group Presentations
Mar 18	Group Presentations NHP assignment due online at 2 pm
Mar 25	Group Presentations
Apr 1	Group Presentations

10) Policy regarding group activity:

Important information about group work:

Group work is a very important part of this course and students are expected to attend all group work sessions. These sessions are scheduled during class time, to ensure that students are able to attend. If scheduling conflicts necessitate repeated absences from class, the student is urged to consider seriously whether this course is suitable for them.

Except for compelling reasons, such as illness, personal distress or similar unforeseeable circumstance, all students will be given a grade of ZERO if they miss a group activity. You will be asked to provide a reason for your absence. This can be a written explanation from you or a verification of illness or injury form: <http://www.illnessverification.utoronto.ca/index.php>

See Dr. Laar during her office hours Wednesday 1-3 pm (MS 5267) or book a virtual meeting time <https://calendly.com/matilda-laar/office-hours-2>

All discussions are kept confidential. Students dealing with intense or ongoing personal distress or chronic illness, who may need special and continuing accommodation are advised to discuss their situation with their college registrar.

IMPORTANT: Often students don't believe their situation is compelling, when, in fact, it is, so please speak to Dr. Laar about your circumstances.

11) Policy regarding late submission of assignments:

Assignments are due online on the stated due dates and times. **An assignment will be judged late based on the digital time stamp on Quercus or Kritik.**

All late assignments will attract a 20% late penalty and an additional 10% each day late. Exceptions will apply for compelling reasons such as illness, personal distress, or similar unforeseeable circumstance. Please contact Dr. Laar by e-mail as soon as possible (matilda.laar@utoronto.ca) to request an extension. You will be asked to provide a brief explanation for the request. This can be a written explanation from you or a verification of illness or injury form: <http://www.illnessverification.utoronto.ca/index.php>

See Dr. Laar during her office hours Wednesdays 1-3 pm (MS 5267) or phone 416-978-3621. All discussions are kept confidential. Students dealing with intense or ongoing personal distress or chronic illness, who may need special and continuing accommodation are advised to discuss their situation with their college registrar.

Please note that poor time management, having several assignments due at the same time, having to study for term tests, etc are generally NOT considered compelling reasons for an extension. Extensions for these reasons are only granted in very rare situations. Students are expected to complete their assignments as best they can, hand them in on time, even if incomplete, and accept that they may not get as high a grade as they would like.

If you are uncertain whether you have compelling reasons for an extension or if you are unable to contact Dr. Laar for an extension prior to the due date, then you should:

- 1. FIRST hand in as much of the assignment as you possibly can on the due date and THEN**
- 2. Make an appointment to meet with Dr Laar to discuss your situation. All discussions are kept confidential.**

12) Accessibility Services: If you are registered with Accessibility Services, extensions are provided in accordance with the terms of your letter of accommodation.

13) Assignment re-reads: If you have concerns about your grading, a re-read can be requested. Instructions on how to submit re-read requests will be provided during the term.

14) Plagiarism Detection Tool (Turnitin):

"Normally students will be required to submit their assignments to Turnitin.com for a review of textual similarity and detection of possible plagiarism. In doing so, students will allow their assignments to be included as source documents in the Turnitin.com reference database, where they will be used solely for the purpose of detecting plagiarism. The terms that apply to the University's use of the Turnitin.com service are described on the Turnitin.com website."

All students are expected to either submit to Turnitin, which is voluntary, or provide an alternative. On Quercus, online submissions will automatically be submitted to Turnitin, but you will have to agree to the Turnitin license agreement. If you have issues with Turnitin, please contact Dr. Laar to arrange an alternate submission. Briefly, for those who do not submit to Turnitin, as an alternative you will be expected to meet with Dr Laar for a short **oral test** during which you will be asked questions about the writing of the assignment and its content. Your assignment grade may be changed based on how well you answer these questions.

Dr. Laar reviews the Turnitin submissions and will e-mail students if there are any concerns about their writing. Often this is no more than a discussion of how to properly paraphrase and/or cite references, but the deduction of marks may also result. Failure to respond to such an e-mail will result in the deduction of assignment marks. If a serious case of plagiarism is suspected, the student's assignment will be forwarded to the Office of Academic Integrity for review and possible sanction.

15) Electronic communication with instructor:

A discussion board will be set up on Quercus where students can ask questions about the lecture material. This discussion board will close on Feb 5 at 9 AM when the take home test is made available. Students are asked to limit the use of e-mail to specific questions about their NHP assignment, group presentation, or subjects of a more personal nature.

Quercus Notifications and Announcements:

Students are directed to the **Student Quercus Guide** for information on how to navigate Quercus: https://q.utoronto.ca/courses/46670/pages/student-quercus-guide#h_715083276961534948795461

Announcements are posted on the course website and it is the student's responsibility to read these regularly and to regularly check the course website for new content, upcoming due dates,

and the release of grades. **It is strongly recommended that students leave their Quercus notifications on**, to automatically be advised of Quercus announcements, posting of new course content, upcoming due dates, the releasing of grades and other course website changes and additions.

16) Policy regarding assignment re-reads:

If you have substantive concerns about the grading of an assignment, you may request a re-read online. A link will be made available on Quercus for you to upload your request and any supporting files. Describe as specifically as possible your concerns. This can be in the form of comments, or alternatively, or in addition, an uploaded copy of your assignment with annotations and/or highlighting that indicate the specific areas of concern. **If comments on your assignment are not included with your request, a re-read will not be done.** As a result of the re-read **your mark can go up, down, or stay the same.** Please note that the higher your original mark (especially marks >80%) the less likely an upward adjustment in your mark will occur. Dr. Laar's decision is final.

Deadlines for rereads: **One week** after the assignments are returned, unless otherwise indicated.

17) Academic Integrity:

Students are expected to conduct themselves with academic integrity. The Code of Behaviour clearly describes activities that are considered academic misconduct:

<http://www.governingcouncil.utoronto.ca/policies/behaveac.htm>

Students are urged to regularly review the code as ignorance of the rules is not an acceptable excuse.

18) Accessibility Needs:

The University of Toronto is committed to accessibility. If you require accommodations for a disability, or have any accessibility concerns about the course, the classroom or course materials, please contact Accessibility Services as soon as possible:

<http://studentlife.utoronto.ca/accessibility>

19) Help With Academic Skills:

Academic Success Centre: The Academic Success Centre provides workshops, peer mentoring, and other resources to help all students improve their academic skills. Check out the available services at: <http://www.asc.utoronto.ca/>

English Language Learning: This centre provides support to students for whom English is a second language. It also supports native speakers who would like to improve their language skills. Check out available services at: <http://www.artsci.utoronto.ca/current/advising/ell>

Writing Centres: Writing Centres provide assistance with writing assignments for all students. Check out available services at: <http://www.writing.utoronto.ca/writing-centres>

20) Conduct Expectations & Equity, Diversity & Inclusion:

The University welcomes and includes students, staff, and faculty from a wide range of backgrounds, cultural traditions, and spiritual beliefs. All students share the responsibility of maintaining a positive environment for the academic and personal growth of all U of T community members, whether in person or online. These expectations are described in the Code of Student Conduct (<https://governingcouncil.utoronto.ca/secretariat/policies/code-student-conduct-december-13-2019>).

“The University of Toronto is committed to equity, human rights, and respect for diversity. All members of the learning environment in this course should strive to create an atmosphere of mutual respect where all members of our community can express themselves, engage with each other, and respect one another’s differences. U of T does not condone discrimination or harassment against any persons or communities.”

21) Extreme circumstances

The University reserves the right to change the dates and deadlines for any or all courses in extreme circumstances (e.g., severe weather, labor disruptions, etc.). Changes will be communicated through regular U of T communication channels, such as Quercus and/or U of T email.